

# Hulsey Therapy Services, PC

## Notice of Privacy Practices

### **This Notice Describes How Medical Information About You May Be used and Disclosed and How You Can Get Access To This Information.**

#### **Protecting Your Privacy**

Protecting your privacy and your medical information is at the core of our business. We recognize our obligation to keep your information secure and confidential whether on paper or the Internet. At Hulsey Therapy Services, PC, privacy is one of our highest priorities.

#### **Keeping your information**

Keeping the medical and health information we have about you secure is one of our most important responsibilities. We value your trust and will handle your information with care. Our employees access information about you only when necessary to provide treatment, verify eligibility, obtain authorization, process claims and otherwise meet your needs. We may also access information about you when considering a request from you or when exercising our rights under the law or any agreement with you.

#### **Working to meet your needs through information**

In the course of doing business, we collect and use various types of information, like name and address and claims information. We use this information to provide service to you, to process your claims and to bring you health information that might be of interest to you.

#### **Keeping information accurate**

Keeping your health information accurate and up-to-date is very important. If you believe the health information we have about you is incomplete, inaccurate, or not current, please call or write us at the telephone number listed below. We take appropriate action to correct any erroneous information as quickly as possible through a standard set of practices and procedures.

#### **How and Why information is shared**

We limit who receives information and what type of information is shared.

- *Sharing information within Hulsey Therapy Services, PC.* We share information within our company to deliver you the health care services and the related information and education programs specified in your plan.
- *Sharing information with companies that work for us.* To help us offer you our services, we may share information with companies that work for us, such as claims processing and mailing companies and companies that deliver health education and information directly to you. These companies act on our behalf and are obligated contractually to keep the information that we provide them confidential.
- *Other.* Patient-specific personally identifiable data is released only when required to provide a service for you and only to those with a need to know, or with your consent. Data is released with the condition that the person receiving the data will not release it further, unless you give permission.

If we receive a subpoena or similar legal process demanding release of any information about you, we will attempt to notify you (unless we are prohibited from doing so.) Except as required by law or as described above, we do not share information with other parties, including government agencies.

Hulsey Therapy Services, PC does not share any customer information with third-party marketers who offer their products and services to our patients.

#### **Count on our commitment to your privacy**

You can count on us to keep you informed about how we protect your privacy and limit the sharing of information you provide us – whether it's at our office, over the phone, or through the internet.

**Hulsey Therapy Services, PC**  
**2544 Mangum St**  
**Commerce, TX 75428**  
**(903) 886-7669**



#### **NonDiscrimination Policy**

As a recipient of Federal financial assistance, Hulsey Therapy Services, PC does not exclude, deny benefits to, or otherwise discriminate against any person on the ground of race, color, or national origin, or on the basis of disability or age in admission to, participation in, or receipt of the services and benefits of any of its programs and activities or in employment therein, whether carried out by Hulsey Therapy Services, PC directly or through a contractor or any other entity with whom Hulsey Therapy Services, PC arranges to carry out its programs and activities.

Hulsey Therapy Services, PC will ensure that all notices concerning benefits or services, or written material concerning waivers of rights or consent to treatment, shall be taken which are necessary to ensure that qualified disabled persons, including those with impaired sensory or speaking skills, are not denied effective notice because of their disability. These services will be at the total expense of Hulsey Therapy Services, PC. (45 C.R.F. 84.52(b))

This statement is in accordance with the provisions of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Regulations of the U.S. Department of Health and Human Services issued pursuant to the Acts, Title 45 Code of Federal Regulations Part 80, 84, and 91. (Other Federal Laws and Regulations provide similar protection against discrimination on grounds of sex and creed.)

In case of questions concerning this policy, or in the event of a desire to file a complaint alleging violations of the above, please contact : Greg Hulsey, (903) 886-7669

*As per the HIPAA & The Office of Civil Rights' ,  
Every patient receives a copy of this document.*

**[www.HulseyTherapy.com](http://www.HulseyTherapy.com)**

*An Equal opportunity employer (EOE)*